**West Virginia University**

**Presidential Search Committee Charge**

The West Virginia University Board of Governors has begun the process of selecting the next president of West Virginia University. This is a pivotal moment for West Virginia University.

Choosing a president is an immense responsibility. Pursuant to WVU BOG Rule 1.3 – Presidential Selection, Contracts, and Evaluation, the presidential search will be conducted using a committee-led search process. This process is one in which a search committee reviews the initial candidate pool, conducts any initial interviews, participates in any potential campus visits of selected candidates, and recommends candidates for final interviews and selection by the Board. The search committee is a recommending body only. The Board maintains ultimate authority over the process, including the final approval of candidates selected for final interviews.

To begin the search committee-led process, the West Virginia University Board of Governors is charging the Search Committee to conduct the tasks as outlined below. The Search Committee will work collaboratively with WittKieffer, the selected external search firm, and assigned WVU staff, on these tasks.

* Each member of the Search Committee must review, sign, and return the WVU Presidential Search Committee Confidentiality Agreement and Code of Ethics and comply with all of the provisions contained therein.
* Through scheduled listening sessions, engage with the campus community, University stakeholders and other interested parties to understand their perspectives on the qualities, skill sets, qualifications, attributes and capabilities our next president should have.
* Following these listening sessions, provide input on a statement of desired presidential characteristics needed for our next president. This draft statement will be presented to the Board of Governors for additional input and approval before it is incorporated into the position description.
* In consultation with the search firm, develop a description of the University to aid in the recruitment of candidates and serve as ambassadors of the University throughout the search process.
* In collaboration with the search firm, develop a more detailed search process and relevant timeline.
* Work with the search firm to determine the best methods to conduct an active, national and even international search to attract a diverse pool of highly qualified candidates that would best fit the needs of WVU.
* In accordance with the Search Committee members’ confidentiality obligations, review and evaluate applications received. Determine candidates to invite for initial interviews. In collaboration with the search firm, develop an interview process and questions. Conduct interviews and evaluate candidates based upon those interviews.
* Through the Search Committee Chairperson only, make regular reports to the Board of Governors and the WVU community about the status of search process, while maintaining all confidentiality obligations.

* Recommend to the WVU Board of Governors between 3-5 final candidates, unranked, with substantiation of the Committee’s conclusions that the candidate(s) meet the original criteria.